

Texas 1836 Project Advisory Committee
Operating Policies and Procedures

I. PREAMBLE

A. Purpose

The Texas 1836 Project (the Committee) adopts and implements the Committee Operating Policies and Procedures to develop and make recommendations pursuant to HB 2497, 87th Legislature, which established The 1836 Project

1. Not later than September 1, 2022, The 1836 Project shall provide a pamphlet to the Texas Department of Public Safety that explains the significance of policy decisions made by this state that promote liberty and freedom for businesses and families.
2. Not later than September 1, 2022, The 1836 Project shall prepare and produce a written report that includes:
 - a. a description of the activities of the project;
 - b. the findings and recommendations of the project;
 - c. a plan that identifies the best method of carrying out the duties under Sections 451.003(a)(1), (4), and (5);
 - d. any proposals for legislation; and
 - e. any other matter the project considers appropriate.

C. Scope

These Operating Policies and Procedures apply only to activities conducted by the Committee.

D. Responsibility for Implementation

The Committee and its officers are responsible for ensuring the implementation and adherence to the Committee Operating Policies and Procedures.

E. Nondiscrimination Policy

The Committee shall comply fully with the nondiscrimination provisions of state and federal law, rules, and regulations.

II. THE COMMITTEE

A. Powers and Duties

1. **Authority.** The powers and duties of the Committee are set forth in Subtitle D, Title 4, chapter 451 of the Texas Government Code.
2. **Purpose.** The primary purpose of the Committee, as set out in Section 451.002 of the Government Code, is to promote patriotic education and increase awareness of the Texas values that continue to stimulate boundless prosperity across this state.

B. Committee Composition

The number of members and composition of the Committee is specified in Section 451.002, Texas Government Code. The 1836 Project is composed of nine members reflective of the diversity of the state. The governor, lieutenant governor, and speaker of the house of representatives shall each appoint three members.

C. Terms

1. Members serve two-

work schedule of a working group. Except as directed by the committee chair, final approval of the work schedule of the working group lies with the working group leader.

D. Meetings and Discussions of Working Groups

A member of the committee not appointed to a working group may not attend or participate in a meeting or discussion of that working group, unless properly posted in accordance with the open meetings act. Representing less than a quorum of the committee and only referring recommendations to an advisory body, workgroups may but are not required to post meetings or discussions in accordance with the open meetings act.

E. Referral of Recommendations by Working Groups

A working group shall hold a public meeting to determine which recommendations to refer to the committee.

V. MEETINGS OF THE COMMITTEE

A. Meetings of the Committee

1. Meetings. The committee shall hold meetings at the discretion of the chair.
2. Notice. The chair shall designate a location for each Committee meeting. Notice of the meetings, including the location, shall be posted pursuant to the requirements of the Texas Open Meetings Act. All meetings shall be open to the public.
3. Agendas. The chair shall determine the agenda, including when to schedule invited testimony, for a Committee meeting. Any member of the Committee may request that an item or invited testimony be placed on the agenda. Final approval of the agenda lies with the Committee chair.
4. Quorum/Action. At each meeting, the chair shall certify the presence of a quorum to conduct official business of the Committee. As an advisory body, a meeting may be held by virtually.
5. Rules Governing Committee Action. The Committee Operating Policies and Procedures shall govern the action of the Committee. If the policies and procedures do not specify how an action shall be conducted, the Committee may refer to the Robert's Rules of Order Newly Revised Edition or the rules of procedure in the civil courts of Texas.
6. Recording of Meetings. All or any part of the public meeting may be recorded by any person in attendance by means of tape recorder, video camera, or any other means of aural or visual reproduction. The chair shall determine the location of any such equipment and the manner in which the recordings are conducted.
7. Webcast. Meetings of the full Committee may be webcast, whenever feasible, for people interested in watching meetings from a computer or other device.

Should technical difficulties prevent webcasting, the Committee meeting will continue regardless.

8. Report. The committee shall adopt a final report by majority vote of the members present.

9. Public Comment

a. Policy and Procedure

(1) At least one regularly scheduled meeting of the Committee shall provide opportunity for public comment as indicated by that meeting's agenda.

(2) The presiding officer of the Committee shall take appropriate action to avoid unduly repetitive comment and to assure that different members of the public with differing points of view have reasonable access to the Committee. The presiding officer shall strive to ensure that representatives from both sides of an issue are able to address the Committee.

b. Procedure for Public Comment

(1) The Committee shall provide time as part of a6.08h01.2 (s)-m -223.2 (a)-.2 (s1.3 (h)2.1 (

iv. comments.

VIII. POLICIES AND PROCEDURES: GUIDELINES

- A. Effective Date of Policies and Procedures. These policies and procedures and any amendments to them shall become effective only upon approval of the Committee.
- B. Amendments to Policies and Procedures. Any of these policies and procedures may be altered, amended, or repealed, and new policies and procedures may be adopted by an affirmative vote of a majority of the Committee.
- C. These Committee Operating Policies and Procedures create no substantive or procedural rights. They are guidelines for the Committee's internal governance only.